

**PROFIT SHARING PLAN**

**EMAIL TEMPLATE**

**EMAIL #4 – TERMS AND CONDITIONS DETERMINED**

FIRSTNAME  
  
We have now discussed and determined the terms and conditions for the Profit-Sharing Plan for your organization. We will begin your Plan Document at this time.   
  
Our next phase in the design of your Profit-Sharing Plan is to complete the plan costing analysis.  We will discuss with you in a call or meeting what we will need to complete the cost modeling.  
  
We will be in touch soon!

Your Closing,

**Your Signature Line**