

**OBJECTIVE BASED PLAN**

**EMAIL TEMPLATE**

**EMAIL #4 – OBJECTIVES TEMPLATE FINALIZED**

FIRSTNAME  
  
Your objectives monitoring and assessment sheet is now completed.  We will next discuss the terms and conditions for your plan design that will be included in your plan document.  
  
You will receive a word document with various terms and conditions for you to think through and make decisions on for your organization.  
  
We will talk or meet soon to review the plan terms and conditions.  
  
Your Closing,

**Your Signature Line**